

Rwanda Interfaith Council on Health (RICH)

Salesians of Don Bosco (Provincial house)

KN 14 Avenue 45 — Kigali

9th March 2021

TITLE: ToRs for supply and delivery of sewing/tailoring machines and consumables for the beneficiaries of “Claiming Sexual and Reproductive Health Rights in Rwanda project”

I. Background and context

The Rwanda Interfaith Council on Health (RICH) is a non-governmental organization that was established in 2003 with initial mission of contributing to national HIV response through effective coordination of FBOs interventions for HIV prevention and response in Rwanda. Although RICH was initiated for HIV, it is now involved in other health issues such as maternal and infant health, malaria, tuberculosis, nutrition, hygiene, sexual and reproductive health, Gender based violence etc. This change was due to the expansion of scope of work from the HIV response that was the initial mission to the Health Promotion in general.

Under the financial support from the Scottish Government through Oxfam, the Rwanda Interfaith Council on Health (RICH) is implementing a project entitled “Claiming Sexual and Reproductive Health Rights in Rwanda” which has GBV prevention and response as one of its key interventions. In this regard, RICH wants to provide start-up kits to its beneficiaries of vocational training in tailoring. RICH is hereby inviting the interested bidders to submit their bids for the provision of sewing/tailoring machines and their consumables.

II. Eligible Bidders

This invitation for bids is open to all bidders that fulfill all requirements as described in this invitation to bid. Successful bidders shall complete the supply of goods by intended completion date that will be agreed on upon receipt of purchase order.

III. Cost of Bidding

The Bidders shall bear all costs associated with the preparation and submission of their tenders, and RICH, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

IV. Delivery

The winning company will be required to do immediate delivery.

V. Standard and Quality

All goods to be supplied by the winning company shall be of high quality and in accordance with specifications of required items as described in these ToRs. Promptness for delivery must comply

with diligence in a workmanlike manner and at a level of proficiency to be expected from the company with the background and experience that the company has represented it has.

VI. Requirements to bid

- Application letter addressed to RICH's executive secretary
- Valid Trade license (RDB certificate)
- Registration number (TIN number)
- Relevant references (at least 3)
- Quotation for each item (taxes included)
- Having physical address and locally available stock.
- Must be using Electronic billing machine (EBM).

VII. List of items to be supplied

No	Item description and specifications	Unit price	Qty
1	Sewing machines	Pcs	148
2	Tissues (Cotton 100% ; Colour : Various)	Rouleaux	148
3	Sewing consummables (Threads)	Box	148
4	Sewing consumables (Scissors-Big)	Pcs	148
5	Long rulers	Pcs	148

VIII. Payment Modality

The payment shall be done in the names of the winning company based on the negotiations with the winning company after verification of goods which are subjects of this tender.

IX. Bidding procedures

Well prepared bids, shall be sent to RICH through only its electronic addresses: info@rwandainterfaith.org not later than Monday 29th March 2021 at 3:00 pm local time. Late bids will simply be rejected.

There will be no public opening due to the COVID-19 pandemic. Bidding will be conducted in accordance RICH procurement procedure. The selected bidder shall be contacted for further steps including the signature of the agreement.

Interested eligible bidders may obtain further information from RICH at the email address info@rwandainterfaith.org.

Done at Kigali on 9th March 2021



Gatete Jean Marie Vianney

Executive Secretary